



Gerd W. Clabaugh, MPA

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Governor

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## **Authorized Individual User Agreement**

The goal of universal newborn screening of all newborns in Iowa is early detection of congenital or inherited conditions to allow children and their families the earliest possible opportunity to obtain appropriate early intervention services. The Iowa Newborn Screening Information System (INSIS) is a statewide data system for dried blood spot screening, hearing screening, and critical congenital heart disease screening reporting of results and follow-up case management. The purpose of the system is to facilitate the transfer of data to the department to enhance the capacity of agencies and practitioners to provide services to children and their families in a timely manner. Organizations will have the ability to search for and update patient records and to assess the need for additional screening or referral.

In order to participate in the INSIS, this Individual User must agree to the following:

1. Only access information in INSIS for individuals under their care.
2. Read and abide by the INSIS Confidentiality Policy.
3. Use INSIS consistent with the INSIS Confidentiality Policy and Iowa law (Iowa Code § 22.7(2) and 641IAC Chapters 3 and 4).
4. Abide by all INSIS security policies and procedures, including safeguarding user name(s) and password(s) against unauthorized use.
5. Agree not to impose a charge or fee to the patient for use of INSIS or for any information obtained from INSIS.
6. Access records by only using the user's personal user name and password.
7. Agree not to mine the system for potential customers.
8. Agree not to release any screening or assessment data, except which is allowed by state law/rules.

**Failure to abide by this agreement may result in immediate termination, suspension or revocation of access to INSIS.**

This form must be signed by the user requesting access.

**By clicking below, I agree to the above conditions and will abide in accordance with Iowa law:**

☐ *Electronic signature*

November 24, 2015